

IMMEDIATE

No. 21/1/2012-CS-II
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 23rd January, 2012

OFFICE MEMORANDUM

Subject:- PAR Level-II Training Programme from 19th March 2012 to 30th March 2012
(Two Weeks) for PA/PS(ad-hoc) of CSSS-reg.

The undersigned is directed to refer to ISTM's letter No. A-33027/3/2010-ISTM dated 21st December, 2012 on the subject cited above and to say that PA/PS(adhoc) of CSSS whose names are given in the Annexure-I have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 19.03.2012 to 30.03.2012. It is requested that these officers may please be relieved of their duties with the direction to report to the course coordinator, Shri G.D.Chawla, Assistant Director, ISTM Administrative Block, JNU Campus (Old), Olaf Palme Marg, New Delhi-110067 at 9 A.M. on 19.03.2012.

2. Cadre Authorities are requested to :

- i) ensure that the officers nominated for the above training programme are relieved in time.
- ii) sanction an advance of Rs. 20,000/- (Rupees twenty thousand only) as T.A. advance for each participant along with their relieving order.
- iii) forward Curriculum Vitae of each participants specifically indicating their gender in prescribed proforma given in the annexure-II, to the course coordinator.

3. If any of the officers shown in the Annexure-I has already undergone similar refresher course conducted by ISTM, he/she may not be relieved/considered again for the abovementioned training programme and details of such officers may be forwarded to this Division.



(Kiran Vasudeva)

Under Secretary to the Govt. of India

Tel.No. 24623157

All Cadre Units concerned of CSSS

Copy forwarded to :-

ISTM (Shri G.D.Chawla, Assistant Director), ISTM Administrative Block, JNU Campus (Old), Olaf Palme Marg, New Delhi-110067- w.r.t their letter dated 21.12.2012 referred to above.

Nomination for Level-II Programme to be held at ISTM
(19/3/2012 to 30/3/2012)

S.No.	Name (Mr./Ms.)	DOB	Cadre
1	Mahender Kumar	10-07-1970	Defence
2	Abdul Wahid	10-01-1961	Expenditure
3	Laliteshwar Dayal	21-10-1964	Rural Dev
4	Atul Saxena	30-04-1959	Expenditure
5	G.T. Moorthy	28-01-1955	PMO
6	Rajni Golani	27-09-1965	Rural Dev
7	Sati Devi Bhatija	07-03-1960	Legal Affairs
8	Somesh Ghatak	25-07-1957	HRD
9	Manjeet Kaur	23-11-1962	HRD
10	Jagtar Singh	02-07-1954	Disinvestment
11	T.C. Gupta	30-06-1955	Fertilizers
12	Lata Rattanpal	09-10-1955	Legal Affairs
13	Nirmala Goplani	02-08-1954	Urban Dev.
14	R.K. Bansal	25-05-1954	Urban Dev.
15	K.N. Mukunthan	25-07-1968	Civil Aviation
16	Promil Pruthi	04-04-1954	DoPT/ARPG
17	Rashmi Taryon	14-07-1963	WCD
18	Suresh Karki	01-05-1970	Culture
19	Sabu James	30-05-1959	MSME
20	Sanjay Narang	04-12-1968	Commerce
21	Rita Manocha	15-12-1955	Fertilizers
22	Manmohan Singh	23-08-1956	H&FW
23	Vinod Mahajan	18-06-1957	H&FW
24	Manoj Khatter	29-12-1969	Water Res
25	Sangita Kaushik	30-07-1961	Agriculture
26	M.S. Vishwanathan	18-05-1961	IP&P
27	Sunil Kumar	12-03-1967	IP&P
28	Anita Gambhir	04-01-1956	Water Res
29	C.P. Arora	10-04-1959	Posts
30	Paramjeet Kaur	25-04-1969	WCD
31	Sunita Malhotra	24-04-1956	Fertilizers
32	M.K. Chawla	13-10-1961	WCD
33	Harita Kapoor	06-12-1971	Water Res
34	Sujata Talwar	05-12-1970	Agriculture
35	Geeta Malhotra	09-12-1967	S&T
36	Sanjay Mahani	11-07-1971	Defence
37	Vimmy Jasra	23-10-1965	Urban Dev.
38	Lata Sharma	05-09-1969	MHA
39	Renu Sharma	25-08-1964	WCD
40	Leelamma Yohannan	08-10-1955	Agriculture

CURRICULAM VITAE

1. Name _____
2. Date of Birth _____
3. Gender (Male/Female) _____
4. Designation & Scale of Pay _____
5. Ministry/Department _____
6. Academic qualification _____
7. Date of joining as PA/PS(ad-hoc) _____
8. Whether belongs to Gen./SC/ST/OBC
9. Previous Training undergone
 - (i) ISTM _____
 - (ii) Other Training Institute _____
10. (i) Posted with (Name/Desg. Of the officer) _____

11. Ministry/Department _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No./e-mail _____

12. Name of Under Secretary (Admn/Estt.) _____
Telephone No. / Fax No. _____

Signature